# Raintree Montessori School

## Parent Handbook Amendments to School Year 2021-22

## Table of Contents

Background	2
Updated For School Year 2021-22	2
School Hours	3
Parent Contact/Communication	3
School Year Events	3
Health and Hygiene Protocols	3
Healthy Hand Hygiene	8
Signs of Illness	9
Covid-19 Communication	10
Classroom Virus-Mitigation Strategies	11
Facial Coverings	12
Cleaning and Disinfecting	14
Meals and Food Preparation	15
General Preparedness and Planning	15
Tuition and Fee Amendment	15
Alternative Learning Scenarios	16
Acknowledgement of Risk	16

### BACKGROUND

After considerable planning and deliberation, Raintree Montessori School decided to reopen its campuses on June 1, 2020, for our toddler and primary students as well as for Camp Raintree students. Our decision to reopen the campuses recognized that (1) for Raintree families and staff, that risk was balanced against the educational, social, economic and other costs of remaining closed and (2) our school must reopen with many new health and safety protocols to do everything we could to responsibly mitigate that risk to the extent possible.

Because of the Coronavirus/COVID-19 pandemic, we are all living through some trying times. Please be assured that we at Raintree take the safety and health of our students, including your child, and our staff very seriously. In our preparations we were and continue to be in close contact with our local health department surveyors to determine best practice procedures that take into account our unique program and our large campus. From their guidance as well as from recommendations from the CDC and KDHE, we prepared the physical environments (classrooms and common areas), modified our daily routines to encourage more open space, researched and purchased the best cleaning materials for our environments, and collaborated with and trained staff on best practices with respect to minimizing exposure to COVID-19.

Planning and updating our procedures based on new recommendations has been a challenge to say the least, and we certainly know we are not alone! All businesses are trying to determine what they can do and when, and then are finding creative solutions to move forward. And as working parents, we know you are trying to determine your options with regard to returning to work.

#### UPDATED FOR SCHOOL YEAR 2021-22

We had hoped that our greater community would be in a better place at this time. Certainly at the beginning of the summer, we were optimistic about the upcoming school year. As we read about the current virus variants, it confirms that we must continue to implement the mitigating strategies we have been practicing this past year and a half. For our students, it means there will be little change, as we did not relax practices this summer.

The information in this document will provide clarity around the practices and procedures Raintree has established and continues to use to minimize exposure to our community, but in no way warrants that COVID-19 or other communicable disease infection will not occur through participation in our programs.

Our practices and procedures will continually be modified and updated as we learn more.

Thank you,

The Raintree Administration

## SCHOOL HOURS

### Our Plan for Beginning in August\*:

#### **Toddler/Primary Communities**

Program Hours: 7:30 AM - 4:30 PM

Arrival: 7:30 - 8:30 AM

Departure: 3:30 PM for children who have siblings in the elementary and 4:15 PM for all other

toddler and primary children

### **Elementary/Erdkinder Classes**

Program Hours: 8:30 AM - 3:45 PM, may add early AM (7:30 - 8:15 AM)

Arrival: 8:15 - 8:30 AM, or 7:30 for early AM

Departure: 3:45 PM

These modified hours alleviate congestion in the parking lot during both drop-off and pick-up.

\* As soon as we feel that we can comfortably add staff to our school population, we will add the traditional late afternoon hours to our toddler and primary programs. We will also add the option of late afternoon for our elementary and erdkinder students. Note: we have implemented a policy of only hiring vaccinated staff. This may or may not delay the return to our regular hours.

### PARENT CONTACT/COMMUNICATION

Each guide has a school email address for parent communications. Guides will respond to emails within 24 hours during the week. Guides do not respond to phone messages during the day. Time-sensitive contact with guides can be facilitated by calling the main office 785.843.6800 and/or emailing kelli@raintreemontessori.org or nikki@raintreemontessori.org.

## SCHOOL YEAR EVENTS

Due to restrictions in place to mitigate the spread of COVID-19, we will modify our calendar to reflect the current conditions. While events may be on our school calendar, we will determine if they will be able to be held at all, in-person with an altered format, or conducted online. We may incorporate *virtual* orientations, parent nights or parent-teacher conferences, for example.

## HEALTH AND HYGIENE PROTOCOLS

Many have said that we are all in this together, and this is just as true here at Raintree as it is anywhere else. There are important roles for all of us to play to protect our community, our families, and ourselves. We expect our families to be informed with updates regarding COVID-19 and following best practice on how to reduce risk of exposure. Information from the CDC can be found at:

CDC - Caring for Children

CDC - Household Checklist

#### RAINTREE DAILY COVID-19 HEALTH SCREENING

- 1. Is the child/student or anyone in the home showing signs of illness or who have the following:
  - Fever of 100.4° or higher
  - New cough or worsening cough
  - Difficulty or trouble breathing
  - New loss of taste or smell
  - Sore throat

- Vomiting\*
- Diarrhea\*
- Chills
- Muscle pain
- Headache
- \* While these may not be COVID-related, if your child exhibits these symptoms, please have your child remain home per Raintree's past and ongoing procedures.
- In the past 14 days has your student or any member of the household been within 6 ft for 10
  min or more or had contact with the mucus or saliva of someone diagnosed with COVID-19? If
  the answer is YES, your student needs to stay home. Please contact your healthcare provider for
  further instructions.
- 3. Is your student or any member of the household currently being tested for COVID-19 and awaiting test results? If the answer is YES and your student is unvaccinated, your student needs to stay home until the individual receives test results. Notify the Raintree office that there is a pending test and then the results before returning to school.
- 4. During the past 14 days, has the unvaccinated student or an unvaccinated member of the household **traveled** to a location requiring quarantine? If the answer is YES, your student needs to stay home for 10 days and monitor for symptoms. If symptoms develop, contact your primary health care provider. Please see KDHE's website for the latest travel quarantine information.

#### Home

We expect all families to practice all the recommendations of our federal, state, and local health departments to reduce the spread of COVID-19, including good hygiene practices such as proper hand washing, in public, social distancing and facial coverings, and when available vaccination. Remember the decisions we all make outside of Raintree greatly impacts our school community's health.

We expect families to monitor the health of their child and family members at all times, but especially before coming to Raintree. If your child has symptoms related to COVID, we expect you to contact your PCP to determine next course of action. If a child is being tested for COVID or is in quarantine, siblings who attend Raintree must also be in quarantine.

Should your child or a family member test positive for COVID, please reach out to Raintree and the Lawrence Douglas County Public Health Department.

We ask that families avoid unnecessary travel. If a student's family does travel, it may be required that the student quarantines for 10 days after returning to Kansas, if the location is an area of high contagion levels of COVID-19 as reported by KDHE.

#### Arrival

#### Toddler/Primary

Between the hours of 7:30-8:30 AM, the main gates will be propped open for parents (in masks) to walk their children to classroom decks or patios. Please maintain physical distance as you do so. Health screening questions (below) are posted outside of each classroom. Parents will screen their child before leaving and teachers will take temperatures in the classroom. Parents/guardians who are self-quarantining due to close contact with a COVID-19 individual should NOT drop-off or pick-up. Please make every effort to arrive by 8:30 AM each day.

When walking your child from your car to the building, it is critical you **use the crosswalks** to cross the parking lots.

Travel quarantine information will also be posted outside of each classroom. Those will also be updated in the weekly update as needed.

### **Elementary and Erdkinder**

Elementary and Erdkinder students are dropped off at the drop-off zone previously used, pre-COVID (grassy area north of the pool). Please remember to pull up as far as you can. Parents will screen their student using the health screening questions (below) and students will get their temperatures taken in their classrooms. Elementary and Erdkinder students enter their classroom through the back entrances.

#### Appointments During the Day (Updated 9/17/2021)

Please schedule appointments at the beginning or the end of the day so that your child only has one transition to make during the day. Children leaving early for appointments will **not** be returning to school that day.

- For toddler/primary, if arriving after 8:30 because of an appointment, please call 785.843.6800 when you arrive and one of our office staff will greet you and your child outside the front doors. Our office staff will administer the health screening and they will escort your child to their classroom. Unless you have made prior arrangements with your child's classroom teacher, do not bring your child at lunch time, nap time, or in the afternoon as it potentially can disrupt the flow of the children's day. (It can also be a challenge to entice a little one to nap when they slept in that morning!)
- For elementary/erdkinder, if arriving after 8:30 because of an appointment, please call 785.843.6800 and let the office know what time your child will arrive and they will alert the classroom staff.
- For all, if picking up your child before 3:30, please call 785.843.6800 before 10:00 AM. Your toddler or primary child can be ready for you outside their classroom on the deck or patio with their teacher. Please call the main office a few minutes before you arrive and we will have your elementary child meet you at the copper mailbox north of the pool. Your erdkinder student will meet you in the front of the Phoenix building.

### **Departure**

### **Toddler**

Six parking spaces in front of the Phoenix building on east side are designated for toddler parents to park and walk their child to their classroom and to park and pick-up at end of day.

### **Primary**

### **Toddler and Primary Departure Map**



North Parking Lot, North Shelter - Callie and Laura
North Parking Lot, Close to Building - Lisa and Katie
East Parking Lot, Close to library stairs and toddler play yard - Emma H and Ann
East Parking Lot, grassy area north of elementary pool - Marcia
East Parking Lot, East Shelter - Emma K and Xiling

### **Pick-up Safety Procedures:**

- Drive slowly through parking lot and stop at crosswalks.
- Stay in designated lane.
- Teacher will escort your child to car and open the door.
- Parents or other guardian should wear a mask in the car.

- If your child is unable to fasten their seatbelt, please try to buckle child in without getting out of car.
- Follow arrows on map completely. For example, if your child is in Ann's class, you will need to wait in the green lane until you reach your child's pick-up zone. You will need to continue in this line, through Marcia's pick-up zone, before exiting the eastern-most lane.

#### **Elementary/Erdkinder Departure Map**



North Parking Lot, North Shelter - Purple: Erdkinder Blue: Ben, Red: Lisa R. North Parking Lot, Close to Building - Green: Eric, Teal: Dayle East Parking Lot, East Shelter - Pink: Joe, Black: Sarah Grace East Parking Lot, Far east side - Orange: Laura, Yellow: Kathy

### Elementary/Erdkinder

Each class has a pick-up location at day's end which is color coded in the illustration above. This color matches the paper that your child's teacher gave you to be placed in your car. Please put this paper on your dashboard to expedite the process.

#### Siblings:

- If you have multiple elementary/erdkinder children, you may pick them up at your youngest child's pick up location.
- If you have children in both primary and elementary, you have two options.

- Option 1: You may arrive at 3:30 and pick up your primary child from their individual classroom entrance, return to your car, and get in line to pick up your elementary/ erdkinder child at the 3:45 time.
- Option 2: Pick up your elementary child at 3:45 and return at 4:15 to pick up your primary child.
- Note: As we work to maintain stable groups, elementary children may not be on the primary playground.

### **Pick-up Safety Procedures:**

- Drive slowly through parking lot and stop at crosswalks.
- Stay in designated lane.
- Teacher will escort your child to car.
- Follow arrows on map completely.
- Please do not park in the lot, instead use the pick up lanes.

As a group finishes loading, the color of the arrow representing that group turns to white as the cars exit the campus.

## Healthy Hand Hygiene

Washing hands can keep you healthy and prevent the spread of infections from one person to the next. Children and staff will be washing their hands at a minimum upon arrival, between activities, before and after eating, after using the toilet or helping a child use the toilet, after coming in contact with bodily fluids, and after swimming and outside time. Don't worry! Our staff are experts when it comes to making hand washing fun!

#### Follow Five Steps to Wash Your Hands the Right Way

(https://www.cdc.gov/handwashing/when-how-handwashing.html)

- 1. Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
- 2. Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
- 3. Scrub your hands for at least 20 seconds.
- 4. Rinse your hands well under clean, running water.
- 5. Dry your hands using a clean towel or air dry them.

#### Use Hand Sanitizer for Adults When You Can't Use Soap and Water

Washing hands with soap and water is the best way to get rid of germs in most situations. If soap and water are not readily available, you can use an alcohol-based hand sanitizer that contains at least 60% alcohol. Sanitizers can quickly reduce the number of germs on hands in many situations.

9/17/2021

#### How to Use Hand Sanitizer

- 1. Apply the gel product to the palm of one hand (read the label to learn the correct amount).
- 2. Rub your hands together.
- 3. Rub the gel over all the surfaces of your hands and fingers until your hands are dry. This should take around 20 seconds.

## Signs of Illness

We will notify parents if a child becomes ill during the day. The sick child will be kept in a designated alternate location until the parent or guardian can arrive in order to lower transmission risk with other children. We ask that you pick up your child within the hour and contact your child's primary health care provider.

#### Vulnerable / High-Risk Groups

Based on currently available information and clinical expertise, older adults and people of any age who have serious underlying medical conditions might be at higher risk for severe illness from COVID-19. To protect those at higher risk, it's important that everyone practices healthy hygiene behaviors.

#### Monitoring Absenteeism

Raintree Montessori School administrative staff will monitor absenteeism among children. Any unusual patterns will be considered when evaluating the need for temporary or long-term building or campus closure. Decisions about extending closure will be made in consultation with the Lawrence Douglas County Health Department.

What will be done should an individual with COVID- (9 have been at Raintree?

Raintree will follow the following guidelines:

- Immediately notify the local health department if someone who is infected (child, staff or resident of family child care home) has been in the facility. The local health department will help determine a course of action for the facility. Students or staff placed in mandatory isolation or quarantine will be expected to complete the requirements of isolation or quarantine.
- Follow the instructions of local public health officials to determine when children and staff who are well/not sick but are sharing a home with someone with a case of COVID-19 should return to the facility.
- Work with local public health officials to communicate about a possible COVID19 exposure. Communication to parents of children in care and to staff members should align with the facility's emergency preparedness plan. When communicating information, it is critical to maintain the confidentiality of any ill child or staff member.

- Understand that the length (duration), criteria, and public health objective of child care facility closures may be re-assessed and changed as the situation evolves.
   Licensees should follow the advice of KDHE and local public health officials.
- (Updated 12/4/2020) LDCPH has adopted one of the possible alternatives (10-day quarantine with no symptoms). "Quarantine can end after Day 10 without testing and if no symptoms have been reported during daily monitoring. With this strategy, residual post-quarantine transmission risk is estimated to be about 1% with an upper limit of about 10%." Raintree will follow the same guidelines.

## COVID-19 COMMUNICATION

### Testing due to symptom(s) (child, staff, or family member)

If a child or child's family member is being tested for COVID due to symptoms, please let the office know. A hubbli message will be sent to the class that reads:

"(date) A child or family member of a child in the \_\_\_\_\_ class (teacher names) is being tested for COVID due to symptoms. The child will stay home to feel better and to wait for the results of the test. We will let you know the results of the test..."

Once the results are known a follow-up message will be sent to the hubbli group and it will be followed up with (resolved message from date)

#### Exposure (child, staff, or family member)

If a child or child's family member has been exposed to a positive case outside of Raintree, please let the office know. A hubbli message will be sent to the class that reads:

"(date) A child or family member of a child in the \_\_\_\_\_ class (teacher names) was exposed to a positive case of COVID on \_\_\_\_\_. (share further details about testing and quarantining)"

If testing is done further messages will be sent regarding this to follow-up.

#### Positive Case at Raintree

If your child or someone in your family receives a positive test result for COVID, we expect you to contact the Lawrence Douglas County Health Department as well as the Raintree office. We will first communicate that to the class families, staff, and health department. Next we will inform the entire Raintree community about the positive case. Contact information of exposed children and staff is sent to the health department. They will also contact families.

## CLASSROOM VIRUS-MITIGATION STRATEGIES

### **Toddler and Primary**

Raintree does not expect that young children distance themselves from other children or adults while at school. Young children learn by engaging with their environment, which includes the other people in it. They require and thrive in environments where they feel nurtured and supported. Our staff are sensitive to this and balance hygiene with the mental health and well-being of our students. Again we are fortunate to have large classrooms in which to work and play. That said, we employ the following strategies for limiting the spread of COVID-19 in our communities:

- Our classrooms are "stable groups." Stable means that the same children and their consistent teachers (the lead, the assistant, and the break person) are in the same group each day. Having stable groups further mitigates exposure of new germs.
- These groups may be lower in size.
- Groups shall not mix with each other. This includes the outdoor spaces. Classes will be alternating areas of our campus where they will play during that time.
- Each child has a designated work table and floor space for their own belongings.
- The physical distance between children is increased in daily work locations, group gatherings, meals, and snacks, as possible.
- As weather permits, the children spend as much time as possible in the out-of-doors gardening, working on the decks/patio, playing in different areas of the campus, and possibly swimming on warm days.
- At nap time, children's nap time cots or rest time rugs are spaced out as much as possible, with alternating head to toe arrangements to reduce the distance between children.

#### Elementary/Erdkinder

The elementary and erdkinder staff will continue to educate students on the need to physically distance from each other during the day. That said, we recognize that no matter the measures taken, children find it difficult to continually be mindful of their distance from their peers. In light of this, we employ the following strategies for limiting the spread of COVID-19 in our communities:

- Classroom groups are stable groups. Stable means that the same children do not mix with other children in other classrooms. Having stable groups further mitigates exposure of new germs.
- Groups shall not mix with each other. This includes the outdoor play spaces. Classes will be alternating areas of our campus where they will play during that time.
- Our large classrooms allow for physical distancing between children. We will also use our outdoor environments as a continuation of the classroom whenever possible.

Is there an intention to maintain social distancing within the stable groups?

Yes, there will be intention to remain physically distanced. In Montessori we use Grace and Courtesy to give lessons on working together, on dealing with conflict, on addressing social issues, etc. These lessons will now include talking about COVID, how viruses spread, the safety protocols we have put in place including the importance of physically distancing, wearing masks, hand washing, disinfecting, etc. Our goal is to continue to normalize these habits so that children feel safe and comfortable, and these simply are the routines that are now part of our day. In primary and elementary students will also have assigned places to work and keep their materials.

## **Facial Coverings**

#### **Primary**

Primary students wear masks while they are inside and at drop-off and pick-up. Wearing a
mask is a health recommendation that may be with us for some time. Our primary staff
also wear masks while inside, as well as drop-off and pick-up as they do now.

Please understand that the optimal words when introducing mask-wearing to young children are "invite, encourage, and practice." Children are invited to wear their mask, they are encouraged to wear it, sometimes even by friends. The children will learn why and when it is important to wear them. And we will simply practice. Raintree will have extra masks if and when needed.

As you know, Grace and Courtesy is how we give lessons on living and working peacefully in a community. Learning what we can do to help each other stay safe and healthy during this time can be taught beautifully in a Montessori community. As our county requires mask-wearing in public, having children practice in their classroom communities, can only help them understand the importance and the how-to of wearing a face covering.

Other ways you can help your child:

- Talk to the children about how Covid is spread, and why wearing a mask can prevent us from getting sick.
- Acknowledge that wearing a mask is uncomfortable, but to protect yourself and others, sometimes you need to sacrifice a little bit to help the community be safe. This is an act of kindness and consideration.
- Talk about if someone is sick and cannot come to school, how sad it will be, and how
  much we will miss that child. Explain that there is no medicine and vaccine to stop the
  virus right now. To prevent the scenario above from happening, we need to wear a
  mask.
- Use photos from other schools/ classrooms to show children that other children of their age can keep the mask on, so we believe that they are capable of wearing a mask.

- Involve your child in picking out cloth masks or making them together. Pick out fun fabrics!
- Encourage children to remind their family members to wear masks. Though they are little, they can have impact on adults' behavior.

#### In the classroom we:

- Say, we are going to practice wearing masks in the classroom. Though the children may not be able to keep masks on in the beginning, they will eventually establish the habit.
- When inviting a child to a lesson, we invite the receiver to wear a mask. Saying, "I am kind to you. I wear a mask when I sit next to you. Could you do the same for me?" All the children put masks on after hearing my request. If others want to observe the lesson, we ask them to wear a mask before they come to watch.
- Utilize children's nature: they like to work together. Set up the rule that you can work with your friends as long as you have a mask on.
- Have several child-sized masks stored in the classroom with different patterns or colors. When a child forgets to bring a mask, make it so excited that s/he gets to choose the pattern/colors. But at the same time, talk about masks are expensive. The child needs to treat it nicely, and we can only provide him/her one mask a day. Establish the concept in children's minds: Masks are precious and important.

Our toddler and primary staff have experimented with different options such as face shields and facial coverings with a clear window allowing the child to see the teacher's mouth. This is especially useful during languages lessons.

We ask that parents wear masks when outside of their vehicles and anywhere on the Raintree campus.

#### Resources:

- <a href="https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html">https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html</a>
- https://www.pnas.org/content/early/2020/06/10/2009637117

#### **Elementary and Erdkinder**

• Elementary and erdkinder children will be required to wear a mask at Raintree while they are inside and at drop-off and pick-up. All our staff wear masks while inside, as well as at drop-off and pick-up. Children and staff will not be required to wear masks while eating or playing outside. Raintree will have extra masks if and when needed. Please be cognizant of the types of masks that are recommended. Gaiters and bandanas provide little to no protection.

## Cleaning and Disinfecting

To ensure our common environments are clean and sanitized, staff and grounds crew will routinely clean, sanitize, and disinfect surfaces that are frequently touched, i.e. door handles, countertops, sink handles, bathrooms, etc.

#### Classroom and Materials

- Materials that cannot be cleaned and sanitized will not be used.
- Materials will be cleaned and sanitized between each use by the students, when applicable, and repeated by the adults.
- Sanitizing materials, equipment, and classroom furniture will be done with aqueous ozone.
- Materials that children have placed in their mouths or that are otherwise contaminated by body secretions or excretions will be set aside until they are cleaned by hand. These materials will be sanitized prior to use by the next person.
- Machine washable cloth materials will be used by one individual at a time and will be laundered before being used by another child.
- Children's books, like other paper-based materials such as mail or envelopes, are not considered high risk for transmission and do not need additional cleaning or disinfection procedures.
- Bathrooms will be cleaned and disinfected regularly throughout the day.

What is aqueous ozone that is being used to clean throughout the day?

The patented SAO dispenser infuses cold tap water with ozone to create safe, high-performing stabilized aqueous ozone (SAO).

https://www.tersano.com/ (Updated 5/29/2020)

#### Specifications:

- Tersano\_lotusPRO\_HowItWorks
- PathogenSummarySheet
- lotus-ozone.pdf norovirus

#### Benefits of SAO:

- Eliminates germs, odors, stains, mold, and mildew.
- Quickly kills viruses and bacteria including E.coli, Salmonella, MRSA and more. \*
- Safe and effective with no toxins, carcinogens, or chemical residue.
- Converts safely back to tap water and oxygen.

\*Kills 99.999% of Escherichia Coli and Staphylococcus Aureus within a 60-second contact time.

#### Child's Bedding

Each child's bedding is kept separate and stored in individually labeled bins. Cots and mats are labeled for each child. Bedding is sent home weekly.

## Meals and Food Preparation

Staff will ensure children wash hands prior to and immediately after eating. We will have the children spread out to eat while still allowing for conversation. When it is nice we may enjoy eating outside.

Food serving and preparation equipment, including those items used in individual practical life lessons for children, must be washed and then sanitized in the campus sanitizing dishwasher between uses.

## General Preparedness and Planning

Raintree Montessori School has and will continue to collaborate, share information, and review plans with local health officials to help protect the whole school community. School plans are designed to complement other community mitigation strategies to protect high-risk populations and the healthcare system, and minimize disruption to teaching and learning.

This document was compiled using the COVID-19 guidelines and recommendations for schools and childcare programs published by the CDC, Kansas Department of Health and Environment, and the Lawrence Douglas County Health Department. Raintree operating procedures meet or exceed the minimum standards of care and will be updated as new information or additional guidelines are made available.

https://www.cdc.gov/coronavirus/2019-ncov/community/index.html https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html

## TUITION AND FEE AMENDMENT

#### **Toddler and Primary**

Because our toddler and primary programs are licensed through the Kansas Department of Health and Environment and we have our health protocols in place, we should be able to continue to operate these programs in the event of a Stay-at-Home Mandate. Therefore we are adding the following amendments:

- During the months that we feel we cannot provide care from 4:30-5:30 safely, you will receive a credit of \$24/month until we determine it is safe for us to offer those hours.
- If a classroom should have to close due to exposure or a child should need to quarantine, tuition charges still apply.

In the unlikely event that:

 we are mandated to only offer care to essential workers, those families not attending Raintree will not be charged tuition until Raintree is open to all families. Because our

- teachers' focus will need to be at school, we will only be able to provide resources and activities on our web site. Once we are allowed to provide care for your child, your tuition charges will resume regardless if your child attends.
- local child care centers must close and we are prohibited to provide care for your child, you will not be charged tuition during that time. Once we are allowed to provide care for your child, your tuition charges will resume regardless if your child attends. This does not apply in the event that a classroom closes due to exposure.

## Alternative Learning Scenarios

### Elementary/Erdkinder

### 1. Individual Quarantine Plan or Class Quarantine Plan (short-term)

If a student or a class is required to quarantine, every effort will be made to package individualized materials to be done at home. (tuition remains the same)

#### 2. Other Possibilities

In the unlikely (knock-on-wood) event that state or local government requires the closure or the administration feels the risk of holding in-person classes is beyond the measures we are taking to mitigate risk, we reserve the right to

• implement a modified learning schedule (tuition remains the same).

OR

 close our physical campus for a short period of time. (tuition will be reduced 15% because Raintree does not provide technology equipment)

Here is a description of what that would look like:

- 1. This will be a continuation of their class lessons, personal work, and projects. Students will continue the work that they are doing at school at home.
- 2. Teachers will check in with students several times a week for giving new lessons and having conferences. They will also be in touch with parents as needed.
- 3. There will be an expectation of work. Work will be assigned, collected, and returned.
- 4. There will be a centralized online location for all assignments, resources, and communication.
- 5. Raintree will provide printed materials and concrete materials may be checked out as needed.

## ACKNOWLEDGEMENT OF RISK

By your child's attendance at Raintree, we assume you have read, understand, and will abide by the Raintree School Year Handbook Amendments 2021-22 (in addition to our regular Raintree Parent Handbook). You also acknowledge that despite all Raintree's efforts to prevent any exposure to COVID-19 to Raintree's students and staff, they, of course, cannot guarantee that your child will not be exposed to COVID-19, whether at Raintree or elsewhere.